

**TOWN OF WILTON SEWER DEPARTMENT
REGULAR MEETING THURSDAY, JULY 9, 2015
DRAFT MINUTES**

1 Wilton Sewer Commission held its regular monthly meeting on Thursday, July 9, 2015
2 at 6:30PM. Present were Commissioners Chairman Tom Herlihy and Chris Carter;
3 Clerk Joanna K Eckstrom; Commissioner Schultz was delayed on business travel and
4 did not attend. The following agenda was discussed:

5 1. Call to order – Chairman Herlihy called meeting to order at 6:45.

6
7 2. Public Input / Comment - None

8
9 3. Minutes of May 14, 2015 and June 11, 2015 meetings – both sets deferred until
10 August meeting as only one of two commissioners who sat on each was present.

11
12 4. AR / AP discussion: YTD through 6/30/2015

13
14 Pam Atwood (AP) report – reviewed and in order. Although some bills
15 have yet to be paid, total expended at 7/9 is 34.85% of budget. Comment about
16 electric being high but this is typical for early part of the year; and there has been
17 a lot of rain so pump stations are busy.

18
19 Commissioners reviewed and approved invoices for payment. Bill for the
20 exercise clocks discussed. At June 11 meeting, commissioners agreed that
21 Powers would be hired to repair / replace two clocks at cost not to exceed \$500
22 (based on quote for one at \$362.43). Actual cost for two at same time was a little
23 more – \$616. Motion Mr Carter, second Mr Herlihy, \$616 unanimously approved.

24
25 Jane Farrell (AR) report –reviewed; of note is that 1st quarter 2015 sewer
26 bills reflects rate increase - warrant is \$77,202; current, \$7500 is outstanding.

27
28 Confirm Flyer – Sensible Sewer Operation –On a motion by Mr Carter,
29 seconded by Mr Herlihy, commission unanimously agreed to include flyer in
30 6/30/15 quarterly sewer & water billing; to be mailed to every household that
31 receives billing, estimated at 620 addresses. Clerk to inform town office of this
32 and will make corrections as needed to the document.

33
34 5. Waterpoint Network & GIS Mapping – discuss quote and vote – motion Mr
35 Carter, second Mr Herlihy, commission unanimously accepted 64seconds quote
36 of \$1500 for program. (Mr Schultz had expressed his approval at last month's
37 meeting and this evening when he informed Mr Herlihy of his absence tonight.

38
39 On a motion by Mr Carter, seconded by Mr Herlihy, the commission will purchase
40 an iPad and a \$44 month service agreement via Chief Hautenen's source at the
41 state. Chris will follow up on this with Chief in the next few days.

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- 42
- 43 6. Milford - any follow up – there is nothing new however, clerk reminded that a
- 44 signed copy of the intermunicipal agreement has not been filed. Mr Herlihy will
- 45 follow up on this with Dave Boucher at Milford.

- 46
- 47 7. Status – system report – Mr Carter reported that a red brick was found in the
- 48 sewer line during installation of water services at FRES. There is a 1500 gal
- 49 grease line for the school kitchen's sewer service.

50

51 A similar grease line is at the fire department. Both Misters Carter and Herlihy will

52 check with the ordinance and Milford about requiring annual inspection and

53 cleaning for services with 'grease traps' and reporting results to WSD.

54

55 Updates to the ordinance to reflect items like this will be on future agendas.

56

57 Issues at Wilton Pressed Metals building are being resolved. The sewer line

58 from Police Station to WPM has been re-laid to correct 'negative pitch' – this

59 should alleviate flow problems. Also, Chuck Crawford, new owner of WPM, gave

60 WSD permission to put electric meter and shut off for the heat tape on the

61 outside of his building. Question of who will turn on heat tape each December 1st

62 needs to be resolved.

63

64 A sewer line at Jowders Ln to Tremont Street is leaking and needs to be

65 replaced. Old line is clay and is broken; line serves five houses and is proximate

66 to FRES. Wetherbee's quote to do job for \$8100 was unanimously approved

67 (motion Mr Herlihy, seconded Mr Carter. Highway department wasn't able to do

68 whole job.)

- 69
- 70 8. Other / New: to do list in next few months – annual cleaning at pump stations –
- 71 vendor usually calls to schedule this; repair fence at Mill Street and fix the
- 72 concrete cover. Misters Herlihy and Carter and anyone else who wants to attend
- 73 will do a 'walk-around' to see what else may need attention.

74

75 Mr Carter reported that the siphon chamber at Mill St to Edgewater no longer has

76 gravel in it so steps taken to prevent this are working.

- 77 9. Next Meeting Thursday, August 13, 2015
- 78

79 There being no other business, the meeting was adjourned at 7:50PM

80

81 Respectfully submitted,

82 Joanna K. Eckstrom, Clerk